

MORNING AND AFTERNOON
DROP OFF AND PICK UP
GUIDELINES

Dear St. Raymond Parents:

Please read the following guidelines regarding morning drop off and afternoon pick up of students. It is very important that we all follow the rules regarding traffic. It is an efficient and productive system that works best if everyone does their part. Thank you in advance for your cooperation.

MORNING DROP OFF CARPOOL LANE

Students may be dropped off in the carpool line no earlier than 7:45 am. Parents line up and students exit cars and proceed to their classrooms. Traffic directors are there to assist students. Please have students ready for school. Additionally, please make arrangements for dropping off large projects or items that may disrupt the flow of traffic.

DO NOT PULL OUT OF YOUR SPACE IN LINE AFTER YOUR CHILD HAS EXITED THE CAR. WAIT FOR THE TRAFFIC TO MOVE AND FOLLOW THE CAR IN FRONT OF YOU.

MORNING CHAPEL PARKING LOT

Please enter the lot at the second driveway. You may park your car in the back parking lot and walk your child into the classroom. THERE IS NO DROP OFF IN THIS PARKING LOT. Please park in designated parking areas. There is no parking on the red curbs. Additionally, there is no parking in the lot behind the school. This is for faculty only. Exit at the first driveway and be cautious of cars exiting from the carpool lane

AFTERNOON CARPOOL LANE

Parents may line up on the carpool lane and wait for dismissal. DO NOT BLOCK THE PRIEST'S DRIVEWAY. LEAVE SPACE FOR THEM TO ENTER OR EXIT. Once your child has entered your car, you may carefully pull out of your space and exit the parking lot. This is different from morning drop off and is done to keep the carpool line moving.

AFTERNOON CHAPEL PARKING LOT

Please enter the lot at the second driveway. Please park in designated spaces and walk to greet your child. There is no parking in the faculty lot. Once you have your child/children, exit the parking lot at the first driveway. Please be aware of cars exiting and entering from carpool lane. If you enter the lot and there are not spaces available, you may exit and park on the street or you may wait by the chapel for a space to open up.

SAFETY PATROL

If your child is in Safety Patrol, they may be dropped off in the back parking lot near the chapel. It is not necessary to walk them in. Safety Patrol is required to arrive before morning drop off begins, therefore, they can be safely dropped off in the chapel parking area.

VISITING THE OFFICE

If it is necessary to visit the office in the morning you can drop your child off in the carpool lane and park in the church parking lot and walk to the sidewalk. Do not cross the carpool lane.

If you have any questions regarding the above, please contact the Traffic Director, Carol Eddy at cirellic@yahoo.com