

Scrip Information Sheet

What is Scrip?

Scrip offers a way to reach your fundraising requirement for St. Raymond School without any additional cost to your regular spending. When you purchase **gift cards** through the Scrip program, merchants offer the full value cards to the school at a discounted price. This discount is in turn given to you as credit toward your fundraising total for the school year.

Note: The fundraising year is from May 1 – April 30.

Why should I participate?

1. It doesn't cost you anything outside your regular spending.
2. If you earn over \$500 in scrip rebates, St. Raymond School will offer you a rebate up to \$200 in the form of tuition reduction in August of the following year or a reduction of graduation fees for 8th grade families.

How do I get started?

Buy gift cards! There are three ways you can purchase Scrip:

1. Online at shopwithscrip.com. Each family has their own account. If you are not sure if you have one, contact the Scrip Coordinator to request one.
 - a. Sign in to www.shopwithscrip.com
 - b. Enter your User Name and password
 - c. Select "Shop" then select the card(s) you would like and "Add to Cart".
 - d. Once you are finished shopping, select, "Check Out". Review the items in our cart then select, "Check out". You will receive a message that your order has been submitted to your Scrip Coordinator. ***If you sign up for **PrestoPay** on ShopWithScrip.com, it will be debited from your bank account and most E-certificates will be made available immediately.
 - e. If paying by check, print the order confirmation sheet and fill out the delivery method. "**Pick up in the school office**" (which means it will be held until you come pick it up in the school office) or you can select to "**send order home**" with your child (make sure to write their name and grade on the confirmation sheet). Attach a check for the purchase amount to the order confirmation printout. Your order will not be placed until payment is received.
 - f. Drop off your order form and check into the Scrip Box found on the bookshelf in the school office.
 - g. Although the Scrip Coordinator receives your order online, the order will not be released until we receive payment in the Scrip Box or through PrestoPay. Orders placed by Thursday 3:00 p.m. will be available for pick up the following Tuesday by 3:00 p.m.
2. **On Campus Sales, "Scrip-To-Go!"** – get your gift cards instantly. A number of popular retailers are available for sale. The Scrip-To-Go! menu is located on RenWeb under Resource Documents and is subject to change.

Sale location / times:

- Wednesday Mornings (7:45 – 8:15) Car Line
- Wednesday Afternoons (2:00 – 2:30) In front of the church
- Thursday Mornings (7:45 – 8:15) Car Line
- You may also purchase Scrip in the school office if the office staff is not too busy handling school related issues

3. **Scrip Order Forms** – A paper order form is available in the school office and on RenWeb under **Resource Documents**.
 - a. Fill out the order form. You can add other authorized vendors from the vendor list on ShopWithScrip.com to the order form.
 - b. Attach a check for the order amount to the order form. Drop off your order form and check into the Scrip Box in the school office. Orders in the box by Thursday at 3:00 p.m. will be available the following Tuesday by 3:00 p.m.

How else can I earn Scrip credit?

1. Register your credit and/or debit cards on **eScrip.com**. Every time you use your eScrip registered cards at a participating merchant, a percentage of your purchase is automatically credited to the school. The percentage is lower than the other ways of participation, but it is done automatically once you are registered. **You must re-register your cards every school year by November 1st in order to keep earning fundraising dollars toward your fundraising commitment.** You can register Grandparents' or other family members' loyalty cards under your account too!

2. **Raley's / Nob Hill / Bel Air Grocery** Stores have an electronic scrip program called, "Extra Credit", through which the school can earn donations at a rate of 1.5% of every eligible dollar spent.

Go to http://www.raleys.com/www/scrip_home for more information.

3. **Save Mart / Lucky Shares Program** – for more information:

Go to <http://www.escrip.com/merchants/identity/savemart/details.jsp>

4. **Online shopping** through the eScrip online mall. There are many online stores that participate. The only difference is that you will go to the participating merchants through the online mall link. You can go online to www.eScrip.com to see the list of participating online stores.

Note:

- **Target's "Take Charge of Education" Rebate Program ended on 5/14/2016.**
- **Safeway stores are no longer participating in the eScrip program.**

How can I check my fundraising contributions throughout the school year?

The fundraising year goes from May 1st until April 30th. Everything after April 30th counts toward the following school year. When you purchase scrip cards, your purchases are entered in the system weekly. However, all other forms of Scrip contributions and fundraisers are entered quarterly or when the reports are made available. (This means what you earn now may not show up until later).

To run your fundraising contributions report:

1. Go to www.ShopWithScrip.com and click "Sign In".
2. Enter your User Name and Password
3. Click on "Dashboard"
4. At the bottom right hand side of the screen, Click on "Reports"
5. On the "Family Order Detail Report" line, select "Run Report"
6. Select "Custom Range" and enter the dates that apply to the current fundraising year, i.e., May 1, 2016 – April 30, 2017, then Click "Apply"
7. Click "Run Report"
8. The "Scrip Rebate" column total is what is applied to your fundraising commitment (\$500 for two parent families, \$250 for single parent families).

What fundraisers count toward my yearly fundraising requirement?

School Wide Fundraisers:

1. Auction donations at face value
2. Christmas and Easter See's Candy sales (either 30% or 50% of your sales depending on the item sold)
3. Annual Fund contributions (also tax deductible)
4. Fund-A-Need (also tax deductible)
5. Wrapping Paper / Cookie Dough Sales (percentage of your sales)

Note: Anything other than Scrip rebates do not count toward the tuition reduction rebate.

Are there any fundraisers that do not count toward my yearly fundraising requirement?

Classroom Fundraisers:

1. Poinsettia Sale (8th grade fundraiser)
2. Easter Lily Sale (7th grade fundraiser)
3. Other classroom fundraisers (to be determined)

For questions or to get further instructions on any of the programs, please contact:

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